MINUTES OF THE ANNUAL GENERAL MEETING OF BEGA SHOWJUMPING CLUB

MEETING: 6.30PM, 27th JULY 2018 @ THE GRAND HOTEL, BEGA

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| Chairperson | Kirsty McPaul |
| Members present | Julie Matthews, Christie Clarke, Jodie Grant, Melinda Downs, Jenny Smith, Brett Clarke, Kirsty McPaul, Melinda Armstrong, Cathy Abrahams, Tony Abrahams |
| Apologies | Toni Wallace, Kylie Gibson, Wendy Constance, Jamie Whyman, Raymond Grant |
| Confirmation of minutes of 23rd July 2017 | Moved by | Seconded by |
| Christie Clarke | Julie Matthews |
| Matters arising from minutes of last meeting | Action required | Outcome |
| 1. Annual Report
 | Verbal or written report from the President detailing the years activities/achievements | Brett gave verbal report; pretty much the same as last year with Jump Club days going good and everyone improving. The gear trailers are up to date and being used well. |
| 1. Treasures Report
 | Written report detailing 1. Income & expenditure for financial year
2. Assets & liabilities
3. Mortgages, charges or other securities
 | Melinda gave verbal report; our books have been audited by Kothes Accountants. Overall, compared to last year the Club made a profit of $8038. This is mostly thanks to a $3000 grant from Andrew Constance (local govt.) and Cup Sponsorship up about $1000. On the other hand, memberships and Cup entries were down on previous years. Income is down $2000 but the Club didn’t spend as much as last year. Melinda felt that she has left the Club in a very strong financial situation. A FULL REPORT CAN BE MADE AVAILABLE ON REQUEST TO MEMBERS ONLY. Finally, our accountants have made the following suggestions for next year; Enter our bookwork onto accounting program Xero – they can offer a free trial. Cup Entries – we need a transaction summary of entry payments from Global Entries with the payee’s details as Global usually just pay us a lump sum and we need to get the breakdown. |
| 1. Election of committee
 | All positions to be declared vacant and any written nominations to be presented.  | No nominations were received prior to the meeting so the vote was put to the floor;President –Nominated: Julie Matthews by Brett ClarkeDECLINEDNominated: Brett Clarke by Julie MatthewsDECLINEDNominated: Kirsty McPaul by Julie MatthewsACCEPTED – Sec. Melinda Downs - PASSEDVice President – Nominated: Julie Matthews by Brett Clarke DECLINEDPOSITION NOT FILLEDSecretary – Nominated: Jenny Smith by Julie MatthewsDECLINEDPOSITION NOT FILLEDTreasurer – Nominated – Melinda Armstrong by Kirsty McPaulDECLINEDPOSITION NOT FILLEDCommittee (Includes 4 executive and six ordinary members)Kirsty McPaulJulie MatthewsBrett ClarkeChristie ClarkeJenny SmithMelinda ArmstrongOther General Positions1. Publicity Officer – Kirsty McPaul
2. First Aid Officers – Glen Moffitt (and other First Aid Certificate holders to be confirmed)
3. Schools Organiser – Jenny Smith
4. Equipment Officer – Raymond Grant
5. Catering Officer - tba
6. Website – Kirsty McPaul
7. Presentation night etc – Melinda Armstrong
8. Grounds person - Stuart McPaul
9. Showground Booking – tba
10. Entries Coordinator – Christie Clarke
11. Horse Welfare – Jenny Smith
12. Public Officer – tba

Christie Clarke offered to take on the position of Membership Coordinator using the new Nominate online system that she implemented.1. Membership Coordinator – Christie Clarke

Showjumping Cup Positions1. Sponsor Coordinator - Melinda Armstrong & Kirsty McPaul
2. Entries Coordinator – Jenny Beresford
3. Cup Office Coordinator - Jenny Beresford
4. Office Assistants – TBA
5. Media Officer- Kirsty McPaul
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|  | Kirsty McPaul declared that the remaining positions to be filled at another meeting to be announced at a later date. |
| Closure of meeting and date of next meeting: | Meeting closed: 7.10pmMeeting to be re-adjourned at a date set by the President  |